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# REQUEST FOR VISIT

TO: NATO M&S COE  
(Country / international organisation name)

1. TYPE OF VISIT REQUEST	2. TYPE OF INFORMATION / MATERIAL OR SITE ACCESS	3. SUMMARY
<input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> Emergency <input type="checkbox"/> Amendment	<input type="checkbox"/> CONFIDENTIAL or above <input type="checkbox"/> Access to security areas without access to classified information / material  <i>Only if required by the laws / regulations of the countries involved</i>  <input checked="" type="checkbox"/> Unclassified / RESTRICTED	No. of sites <input type="text" value="1"/>  No. of visitors <input type="text" value="1"/>
<b>4. ADMINISTRATIVE DATA:</b>		
Requestor: <input type="text"/>	NSA/DSA RFV Reference No. <input type="text" value="//"/>	
To: <input type="text"/>	Date (dd/mm/yyyy): <input type="text"/>	
<b>5. REQUESTING GOVERNMENT AGENCY, ORGANISATION OR INDUSTRIAL FACILITY:</b>		
<input type="checkbox"/> Military <input type="checkbox"/> Government <input type="checkbox"/> Industry <input type="checkbox"/> NATO <input type="checkbox"/> EU <input type="checkbox"/> Other		
NAME:	<input type="text"/>	
POSTAL ADDRESS:	<input type="text"/>	
E-MAIL ADDRESS:	<input type="text"/>	
FAX NO:	<input type="text"/>	TELEPHONE NO: <input type="text"/>
<b>6. GOVERNMENT AGENCY(IES), ORGANISATION(S) OR INDUSTRIAL FACILITY(IES) TO BE VISITED - (Annex 1 to be completed)</b>		
<b>7. DATE OF VISIT (dd/mm/yyyy):</b> FROM <input type="text"/> TO <input type="text"/>		
<b>8. TYPE OF INITIATIVE (Select one from each column):</b>		
<input type="checkbox"/> Government initiative  <input type="checkbox"/> Commercial initiative	<input type="checkbox"/> Initiated by requesting agency or facility  <input checked="" type="checkbox"/> By invitation of the facility to be visited	

**9. IS THE VISIT PERTINENT TO:**

- Specific equipment or weapon system
- Foreign military sales or export licence
- A programme or agreement
- A defence acquisition process
- Other

**Specification of the selected subject:**

Training and Education in M&S

**10. SUBJECT TO BE DISCUSSED/JUSTIFICATION/PURPOSE** *(To include details of host Government/Project Authority and solicitation/contract number if known and any other relevant information. Abbreviations should be avoided):*

**11. ANTICIPATED HIGHEST LEVEL OF INFORMATION/MATERIAL OR SITE ACCESS TO BE INVOLVED:**

*Only if required by the laws/regulations of the countries involved*

- Unclassified
- RESTRICTED

- CONFIDENTIAL
- SECRET
- TOP SECRET
- Other

**12. PARTICULARS OF VISITOR(S) - (Annex 2 to be completed)**

**13. THE SECURITY OFFICER OF THE REQUESTING GOVERNMENT AGENCY, ORGANISATION OR INDUSTRIAL FACILITY:**

NAME:

TELEPHONE NO:

E-MAIL ADDRESS:

SIGNATURE:

STAMP

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**14. CERTIFICATION OF SECURITY CLEARANCE LEVEL:**

NAME:

STAMP

ADDRESS:

TELEPHONE NO:

E-MAIL ADDRESS:

SIGNATURE:

DATE (dd/mm/yyyy):

**15. REQUESTING NATIONAL SECURITY AUTHORITY / DESIGNATED SECURITY AUTHORITY:**

NAME:

STAMP

ADDRESS:

TELEPHONE NO:

E-MAIL ADDRESS:

SIGNATURE:

DATE (dd/mm/yyyy):

**16. REMARKS** (*Mandatory justification required in case of an emergency visit*):

## ANNEX 1 TO RFV FORM

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# GOVERNMENT AGENCY(IES), ORGANISATION(S) OR INDUSTRIAL FACILITY(IES) TO BE VISITED

Add

Military     Government     Industry     NATO     EU     Other

NAME: NATO M&S COE

ADDRESS: Piazza Villoresi 1 - 00143 Roma

TELEPHONE NO: +39 0646914377

FAX NO:

NAME OF POINT OF CONTACT: CDR (ITA N) Dino D. TROPEA

E-MAIL: mscoe.det06@smd.difesa.it

TELEPHONE NO: +39 0646914383

NAME OF SECURITY OFFICER OR  
SECONDARY POINT OF CONTACT: LTC (ITA A) Stefano CAMBI

E-MAIL: mscoe.sp01@smd.difesa.it

TELEPHONE NO: +39 0646914365

Delete

## ANNEX 2 TO RFV FORM

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# PARTICULARS OF VISITOR(S)

Add

Military  Defence Public Servant  Government  Industry/Embedded Contractor  NATO Employee  EU Employee  Other

SURNAME:

FORENAMES (as per passport):

RANK (if applicable):

DATE OF BIRTH (dd/mm/yyyy):

PLACE OF BIRTH:

NATIONALITY:

SECURITY CLEARANCE LEVEL:

PP/ID NUMBER:

POSITION:

COMPANY/AGENCY:

Delete